

TENTS

● **ALL** cooking tents must be pre-approved and constructed of flame retardant material (NFPA701). If it has been flame treated, proper documentation to verify is required. **No recreational utility tarps are allowed.** Affixed tag on tent should specify NFPA701.

● Tents larger than 120m² will require a building permit from **Building and Development Department at 780-672-4428**

● Fire extinguishers shall be provided throughout the festival/event site. The extinguishers must be in a conspicuous location and if necessary, signage indicating the location of the extinguisher shall be provided. The travel distance to the nearest extinguisher cannot exceed 25 m or as required by the Fire Prevention Officer.

● Licensed tents may require Occupant Load Certificates calculated by a Fire Prevention Officer and posted at the principal entrance.

PROPANE

● **ALL** propane cylinders must be secured in an upright position to the exterior of the tent, on a weatherproof base, using a non-combustible strap or chain.

● If using a 20lb cylinder it must be set in a box or crate to prevent it from being overturned.

● Only 1 spare 20lb cylinder is allowed per tent (properly stored with the valve in the closed position)

● Use soapy water to test all fittings and connections for leaks before operating the appliance.

● All equipment, hoses, connections, piping and cylinders must be of approved type and in good condition

● All gas piping installations or repairs shall be completed by a person who holds a gas journeyman certificate

● Gas piping system shall be made of steel, copper or corrugated stainless steel tubing.

● Piping or tubing shall be mounted, braced and supported to provide for jarring and vibration. It shall be protected against either damage or breakage due to strain, wear and mechanical impact.

● Piping and tubing exposed to the atmosphere, that is corrosive to the piping or tubing, shall be protected by either painting or coating. For vendors this includes gas line pipe and fittings that are located anywhere exterior to the vehicle or trailer.

● A gas hose connection to a vented appliance is PROHIBITED.

● When a hose is used for a portable appliance, it shall not exceed 30 feet (9.5 meters) and it shall be protected from damage.

● When a hose shows signs of wear, deterioration or other damage then the hose or hose connector shall be replaced immediately. All connectors shall be: 1) protected from damage 2) not pass through wall, floor, ceiling or partition 3) be connected to rigid piping or tubing located in the same area as the appliance.

● The temperature and pressure relief device on a tank type water heater or the pressure relief device provided for an instantaneous (tankless) water heater shall have a discharge pipe of a size at least equal to the nominal size of the device outlet (usually ¾ inch). The discharge pipe shall be located not more than 12in above the floor.

● **MAXIMUM 4X100lb cylinders per site**

● **Use approved appliances only.**

FOOD VENUES

● Fire Department "Inspection & Approved Permits" must be obtained prior to operation.

● ALL food venues must be equipped with a portable multi-purpose dry chemical fire extinguisher (**minimum rating 2A-10BC**). **Each fire extinguisher must display a service and inspection tag from a certified agency dated within the past 12 months.**

● Food venues using a **Deep Fat Fryer must also provide a class "K" wet chemical portable fire extinguisher** that has been **serviced and tagged within the past year.**

● Cooking appliances shall be operated at least **1m distance** from any combustible material, structure or tent or separated using fire rated wallboard, tile or stainless steel to reduce spatial requirements.

● This material must be easily washable and kept maintained, clean and clear of all combustible material.

● **ALL** open flames, hot plates, grills, Bar-b-ques and other cooking appliance shall be out of reach of the public. **Provide a 1m secure barrier** around all such appliances to prevent the public from intentional or accidental contact (roping of area is not sufficient or acceptable).

● **Deep fryers** must be separated from open flame grills or devices by a minimum 40cm space or using a 20cm high stainless steel baffle between appliances.

● **Deep fryers must not rest on combustible material or be situated within 1m of tent walls.** The use of non-combustible material such as fire rated wall board, tile or stainless steel under and behind fryer may reduce spatial requirements.

● **Briquettes** shall be wetted down and properly disposed of in a non-combustible container partially filled with sand.

● **Use approved appliances only, ie: deep frying will not be allowed in open pots and pans, etc.**

● Food venues with exhaust hood extinguishing systems shall have an up to date certified inspection and be operational. The proper fire extinguisher shall be provided to supplement the extinguishing agent in the hood system.

ELECTRICAL

● Minimum clearance, vertical and horizontal, from power lines must be adhered to without exception.

● Service equipment must be in good repair

● Where accessible, to unauthorized persons, enclosures for service equipment shall be lockable and locked.

● Minimum #4 AWG grounding cables to ground portable generators shall also be dedicated to each generator.

- Generators shall not be accessible to unauthorized persons.
- Service equipment shall be located so as to be protected from the weather or be installed in a weatherproof enclosure or be of weather proof construction.
- Panels lying face up with breakers exposed will not be accepted.
- 120 volt receptacles either 15 or 20 amp shall be protected by ground fault circuit interrupters (GFCI)
- Flexible cords shall be of the extra hard usage type suitable for outdoor use.
- Cord sets must be in good order and properly sized for the connected load.
- Cords must have strain relief where the cord enters into an enclosure or connector.
- Cords shall be protected from physical damage and guarded to provide a safe means for pedestrian and vehicle cross over traffic
 - cable protection may be by location (ex: run along a curb or fence line)
 - temporary burial
 - use of bridging or cable mats to reduce a tripping hazard in a public through fares or walk ways
 - mats must be heavy enough to resist slipping or skidding
 - bridging or cable protection systems must be highly visible as to reduce the tripping hazard.
- Connections to single-conductor cables shall not be accessible to unqualified persons.
- Plug-in connectors for single-conductor cables shall have all connections that are not in use covered with a seal or cap that is acceptable.
- In-line single-conductor cable connections forming part of a circuit of more than 150 volts-to-ground shall be mechanically protected by enclosing the connector(s) in a lockable, non-conductive box or similar enclosure. Enclosure shall be labelled to identify the supply voltage of the circuit.

Upon completion of all requirements an Inspector will issue a Vendor Certificate (see back page).

Certificate shall be posted in a visible location.

Update February 2016



Camrose Fire Department

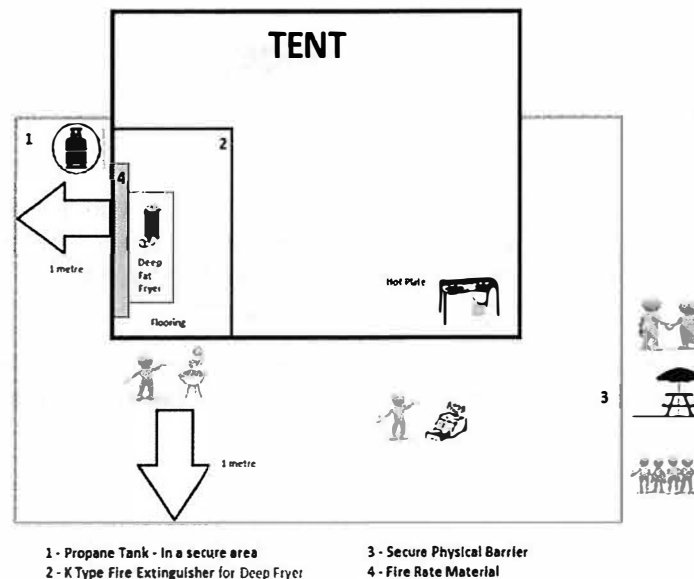
Camrose Fire Department-1
 201 Mount Pleasant Dr
 Camrose, AB
 T4V 4B5
 Ph: 780-672-2906
 Fax: 780-672-1384

THIS VENDOR AS BEEN INSPECTED AND ACCEPTED

VENDOR

EXPIRY DATE

Fire Prevention Officer



SPECIAL EVENT/FESTIVAL REQUIREMENTS

These are general requirements to be used as a guideline.

For further clarification and information contact:

Camrose Fire Department @ 780-672-2906 or
fire@camrose.ca

Building and Development @ 780-672-4428 or
permits@camrose.ca

Alberta Health Services @ 780-679-2980

<http://www.albertahealthservices.ca/assets/wf/eph/wf-eh-special-events-temporary-food-establishment-vendor-package.pdf>